



Health & Safety Policy Statement

This statement is issued in accordance with the Health & Safety at Work Act 1974 and all other relevant statutory requirements.

In the field of health and safety, MCP Property Services Ltd seeks to achieve the highest standards. We do not pursue this aim simply to achieve compliance with current legislation, but because it is in our best interests.

The effective management of health and safety, leading to fewer accidents involving injury and time off work, is an investment which helps to achieve our purposes. Statutory compliance with health and safety regulations relevant in the UK is the minimum standard to be achieved, and we will endeavour to improve upon such standards wherever reasonably practicable.

The Company recognises that effective health and safety management is a fundamental element of running a successful business and consequently must be ranked equally with other management functions and that its legal duty under the Health and Safety at Work Act 1974 to safeguard, so far as is reasonably practicable, the health and safety of all its employees, members of the public, visitors and others who may be affected by its activities and all users of its sites and premises. We are committed to ensuring, so far as is reasonably practicable, the health, safety and welfare of employees, agency workers, consultants (hereafter known as employees) and other people who may be affected by our activities.

It is the legal duty of every employee to take care of their own health and safety and that of others who may be affected by their acts or omissions, and to co-operate with management in ensuring the safety, health and welfare of fellow employees.

The Board and Management of the Company believe that, given such care and co-operation of employees, it can conduct operations in such a way that accidents and incidents can be reduced to the minimum.

We accept our responsibilities to provide a working environment that is safe and without risk to health and understand that our liabilities cannot be passed inappropriately to a third party in this respect.

As part of our commitment we will provide adequate resources to enable us to develop and use suitable safety management. These will include:

- Comply with statutory requirements and codes of practice in all matters of health and safety
- Promote high standards of health, safety, and welfare amongst all employees through the provision of suitable information, instruction, and training and supervision to assist all employees and others to avoid injury and contribute positively to their own safety and health at work with a proactive culture of safety

- Ensure the protection and wellbeing of all employees, clients, visitors, and others who may be affected by the activities of MCP Property Services
- Create and maintain a safe and healthy place of work for all employees
- Provide safe equipment and systems of work
- Continually monitor and where practicable, improve our health and safety performance
- Assessing and managing risks
- Making staff aware of their individual responsibilities to take reasonable care for the safety of themselves and others and co-operate with the management in matters of safety
- Encouraging full and effective consultation with all staff on safety matters
- Prevent accidents and cases of work-related ill health

This policy can only be successful and effective with the co-operation of all employees and others. We therefore believe that it is the responsibility of all to perform their assigned duties and activities safely by following the safe working procedures, using appropriate equipment and by reporting or correcting unsafe acts or conditions as appropriate.

This policy statement will be displayed prominently in all work areas and will be made available to all employees. Employees will be asked to sign so that they recognise their responsibilities in matters of health & safety and agree to adhere to the policy. Any person who has a legitimate reason to have a copy of the policy can do so. This policy is available in large print.

This Health and Safety Policy will be reviewed annually by the Directors and Management, taking on board employee comments and any new legislation or practices that may affect this document.

A handwritten signature in black ink, appearing to read 'M. Clarke'.

Matt Clarke
Chief Executive Officer